

# fair: CHECKING NEXT STEPS

**CONGRATULATIONS on your new FAIR Checking account! Complete the following steps to finish the account opening process and start increasing your financial power.**

## **IF YOUR ACCOUNT STATUS WAS**

**“APPROVED”** and you have your new account number, please proceed with the next steps below.

## **IF YOUR ACCOUNT STATUS IS “PENDING”**

Look for an email from Sunrise Banks within 2 business days with a request for more identity verification documents. If for some reason your account is denied, please contact [FAIR@prepareandprosper.org](mailto:FAIR@prepareandprosper.org) to work on potential barriers. After your account has been approved, please complete the next steps below.

- DOWNLOAD “SUNRISE BANKS DIGITAL BANKING” APP IN YOUR GOOGLE PLAY<sup>1</sup> STORE OR APPLE APP STORE<sup>2</sup>** and use the same Access ID and Password you set up for online banking.
- WAIT 1 BUSINESS DAY TO LOGIN TO ONLINE OR MOBILE BANKING FOR YOUR NEW FAIR CHECKING ACCOUNT TO APPEAR**  
It will take Sunrise Banks one business day (Monday to Friday, no federal holidays) to get your account set up on their system.
- SIGN UP FOR ESTATEMENTS TO AVOID THE \$1.50 MONTHLY PAPER STATEMENT FEE** see Page 2 for instructions.
- FUND YOUR CHECKING ACCOUNT WITH \$25 OR MORE WITHIN 30 DAYS OF OPENING** if you did not fund it when you enrolled. The routing number is: 096001013; call Sunrise for your account number if you do not have it.
  - Set up direct deposit at your employer or benefits provider:** This option will electronically deposit all or some of your paycheck(s) to your new account.
  - Take a photo of a paper check:** Go to the Sunrise Banks Digital Banking app and take a photo of a paper check with your mobile device. Please note that Government checks cannot be uploaded by mobile device.
  - Send a money order or mail a certified or cashier’s check:** Include your full name and account number(s) and amount depositing.
  - Visit a Branch:** Go to Sunrise’s website to see a list of locations. <https://sunrisebanks.com/contact/locations-atms/>
- GET THE MASTERCARD® DEBIT CARD + ACTIVATE + CREATE YOUR PIN**  
In up to 10 business days from account opening you will receive your co-branded FAIR and Sunrise Banks Mastercard Debit card in an unmarked plain white envelope in the mail. To activate the debit card, you will follow the instructions enclosed.
- VISIT FAIR CUSTOMER PORTAL FOR CONTACT NUMBERS AND DOCUMENTS**  
(password: fair) <https://fairfinancial.org/fair-customer-portal/>

Sunrise Banks  
Attn: Deposit Services  
200 University Ave West  
St. Paul, MN 55103

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# fair: ELECTRONIC DOCUMENT GUIDE

**1:** Open your Sunrise Banks Digital Banking mobile app or login to online banking at [Sunrisebanks.com](http://Sunrisebanks.com)

**2:** Go to the Menu and select **eDocuments** on the left side of the screen

**3:** Click the **Preferences** tab

**4:** Using the “Statement” drop-down, select “electronic only”

**5:** Click the “Update Preferences” button when you are finished

**6:** Next, click the “Statements” tab

View any statements from the past 24 months by checking the box the specific statement

